

## ENGINEERING CHANGE NOTICE

|  |          |  |  |               |                             |
|--|----------|--|--|---------------|-----------------------------|
| Date: 03.08.12   |          | ECN #: 545   |  |               |                             |
| Project No.: D205-633  |          | Created By: <i>[Signature]</i>                     | Checked By: <i>[Signature]</i>                           |               |                             |
| Project Name:<br>205/212/214/412 CABIN STEP INSTLN.  |          | Approved By:<br>(proj. manager) <i>[Signature]</i> | Approved By:<br>(management if req'd) <i>[Signature]</i> |               |                             |
| Description of Change:<br>RECEIVE SR00592NY, SR00593NY & SR00594NY FOR<br>205/212/214/412 CABIN STEP INSTALLATION  |          |  |  |               |                             |
| Notification/Acceptance  | Affected | Authorization                                      |  |               |                             |
| QA   | ✓        | P401   |  |               |                             |
| Production   | ✓        |  |  |               |                             |
| Planning   | ✓        |  |  |               |                             |
| Marketing  | ✓        |  |  |               |                             |
| Engineering Actions  | Yes      | No   | Responsible  | To happen by: | Complete                    |
| Update Blue File   | ✓        |  | KJ   | 03.08.13      | 03.08.12 <i>[Signature]</i> |
| Update Pink File   | ✓        |  | KJ   | 03.08.13      | 03.08.12 <i>[Signature]</i> |
| Update D-Part Master Binder  |          | ✓  |  |               |                             |
| Update Grey Project Binder   | ✓        |  | DS   | 03.08.14      | 03.08.14 <i>[Signature]</i> |
| Update DEO Binder  |          | ✓  |  |               |                             |
| Update Master Document List  |          | ✓  |  |               |                             |
| Update Drawing Approval Record   |          | ✓  |  |               |                             |
| Update Change Record Form  |          | ✓  |  |               |                             |
| Move Electronic File   |          | ✓  |  |               |                             |
| Notify TCA of Change   |          | ✓  |  |               |                             |
| Notify FAA of Change   |          | ✓  |  |               |                             |
| Update QSI 021   | ✓        |  | DS   | 03.08.14      | 03.08.14 <i>[Signature]</i> |
| Update QSI 036   |          | ✓  |  |               |                             |
| Scan Documents   | ✓        |  | KJ   | 03.08.13      | 03.08.12 <i>[Signature]</i> |
| Update MIS Database  |          | ✓  |  |               |                             |
| Update Access Database   | ✓        |  | KJ   | 03.08.13      | 03.08.12 <i>[Signature]</i> |
| Verification ARC   | ✓        |  | KJ/DS  | 03.08.14      | 03.08.14 <i>[Signature]</i> |
| Notes:   |          |  |  |               |                             |
| <p>- CREATE CUSTOM W/O TO UPDATE D205-633-011 (24), D205-633-013 (2), + D205-633-015 (4) IN STOCK WITH NEW PAPERWORK (ie. NEW FAA S/C's)</p> <p>- CHANGE PAPERWORK FOR ANY KITS IN PROGRESS.</p> |          |  |  |               |                             |